

Cedar County Economic Development Commission
December 8, 2015
5:30 PM
Cedar County Extension Office
Meeting Minutes

Roll Call

Board Members Present: Greg Wagner, Jon Bell, Pat Hasenbank, Doug Beland

Staff Present: Rod Ness, Lisa Decker

Guests: Sue Hall, Karen Lafrenz

Chair Greg Wagner called the meeting to order at 5:32 PM.

Visitors

- Karen Lafrenz, from the Cedar County Senior Dining, spoke to the Board about their program. Annually, over 32,000 meals are served to county residents, which is between 120-150 meals a day, five days a week. They have three congregate sites: Tipton, Durant and Mechanicsville. The other towns only have meals delivered. They are in a need of a new convection oven with an estimated cost of \$8,400. They may have an opportunity to purchase a used one at a discounted price. Any donations are appreciated to help with the purchase of a different oven and for general expenses.

Consent Agenda Additions/Agenda Approval

- Jon Bell made a motion, seconded by Doug Beland to approve the agenda, minutes and financial statements. The bills are subject to approval after the Financial Secretary has an opportunity to review them. Motion carried.

Unfinished/Old Business

- Jon Bell opened the discussion about the Cedar County Senior Dining. He feels all the cities in the county need to step up and donate to the program. The message needs to be taken back to them that the program is in need of donations. The program benefits citizens in each city and this needs to be a cooperative effort. After some discussion, it was decided CCEDCO will send a letter to Cedar County Senior Dining letting them know that we will not donate at this time, due to limited funds, but will send a letter of encouragement and support to each city and local organizations about donating. Pat Hasenbank suggested the letter be addressed to each city and council. CCEDCO will also put something on their website and Facebook page.

New Business

- The Office Manager's two-year anniversary was on November 11th, and her annual review is due. The Executive Director will draft a review and it will be looked at by the Employee/Review Committee. A motion was made by Jon Bell and seconded by Pat Hasenbank that Pam, Greg and Adam be on the review committee.
- Jon Bell asked if we know who will be on the Board in January. Does a letter need to be sent to each city requesting someone be appointed who will be an active member of CCEDCO Board and attend monthly meetings?

Executive Director's Report

- A lot of focus was given to Small Business Saturday, which was November 28th. Shop Small materials were distributed to local businesses and they felt it was a success. This concept will be built on for next year.
- Attended Cedar County Supervisor's meeting to give a review of what CCEDCO has done this past year and talk about the 2016-2017 budget. A 5% increase was requested for CCEDCO for 2016-2017. No increase has been requested for three years. It was asked how the amount gets decided per capita from the cities. Jon Bell responded it was probably voted on and would be in previous minutes. The Office Manager will look into past minutes for any information.
- A social media training class is still being looked into after the one scheduled previously was cancelled due to the trainer resigning from ISU.
- There will be 21 students in the next North-Cedar School Entrepreneur class. CCEDCO will also have local students doing internships next semester.
- Annette Shipley, ISU Regional Director of Extension, has resigned.
- He will be going to ISU on December 9 & 10 for meetings.

City Reports

- Stanwood – Their town Christmas even will be Sunday, December 13.
- Clarence - Christmas in Clarence was last Friday, December 4. It was sponsored by Friends of the Library and they thought it went very well. The new Library will open after the first of the year.
- Durant - Their Community Christmas event was held the Sunday after Thanksgiving. He will be attending an economic development meeting on Wednesday.
- Cedar County Supervisor/Jon Bell – The Stanwood drainage project is ongoing. The solar panels At the Law Enforcement Center will be working soon. He visited the movie theater in Toledo. It is a very interesting restoration project which they received grants and community support.

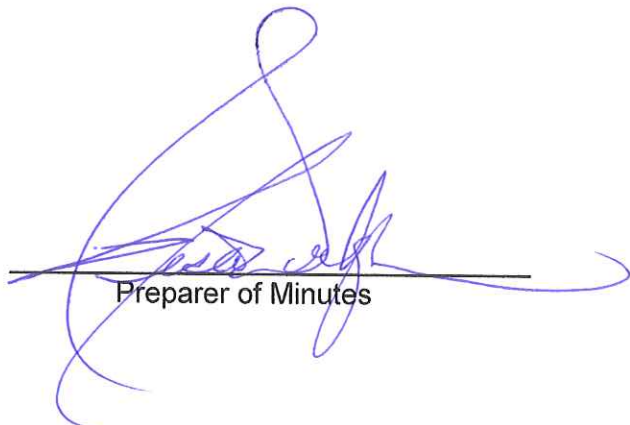
Announcements

- Chair Greg Wagner thanked Doug Beland for his years of service on CCEDCO Board.
- The next meeting will be January 12, 2016.

Adjourn

- With no further business, Doug Beland motioned, seconded by Pat Hasenbank, to adjourn at 6:50 PM.


Board Chair


Preparer of Minutes