



Cedar County Extension Office
107 Cedar Street, Tipton, IA 52772

Tuesday, March 11th, 2014
5:30 PM

AGENDA

- 1. Call to Order – 5:30 PM**
- 2. Roll Call**
- 3. Agenda Additions/Agenda Approval**
- 4. Communications**
 - a. Unscheduled
- 5. Consent Agenda (1 motion to approve all * items)**
 - a. *Approve Minutes
 - b. *Approve Financial Reports
- 6. Unfinished/Old Business**
 - a. QuickBooks
 - b. Other
- 7. New Business discussion and possible action on**
 - a. Discontinuation of Toll Free Phone Number
 - b. Budget Fiscal Year 2014-2015
 - c. Performance Review for Office Manager/Marketing Assistant
 - i. COLA
 - ii. Merit raise for next year
 - d. ISU Performance Review for Executive Director
 - e. Other
- 8. Announcements**
 - a. Next Board Meeting date – April 8th location TBA- Possibly Clarence
 - b. Board Boot Camp with Brian Perry of ISU- reschedule **May 20th at 5:30 Extension Office**
- 9. Reports**
 - a. **Executive Director**
 - i. Questions on Director's Report
 - b. **Office Manager/ Marketing Assistant**
 - i. Update on training progress, etc.
 - c. **City Reports**
 - i. Please provide feedback on the categorized list of businesses in your cities
 - ii. Please look over your website page and report something unique that the other Board Members would not know about your community- if time allows

Adjourn

Please report CCEDCO Board meeting information to your councils, thank you.